

**Whiting Public Library
Regular Monthly Meeting
May 10, 2022**

Board Members Present:

Walter Wachel, President
Thomas Cafferata, Vice-President
Amy Holmes, Treasurer
Elizabeth Madison, Board Member
Ashley Sudar, Board Member

Board Members Absent:

Mary Lu Cowley, Secretary
Brittani Baker, Board Member

Guests:

Others:

Montserrat Inglada, Director
Mary Kershner, Recording Secretary
Laura Lopez, Office Manager

Public:

A notice of the Regular Board Meeting was faxed to the Times and the Post-Tribune on May 2, 2022. The notice was also posted at the Oliver Street and Ohio Avenue entrances on May 5, 2022.

Mr. Wachel, President called the meeting to order at 6:03 p.m.

Approval of the Minutes of the Regular Board Meeting – April 12, 2022

Mr. Cafferata moved:

**THAT the minutes of the April 12, 2022 Regular Board Meeting be approved as submitted.
SECONDED by: Mrs. Madison ACTION: Carried Unanimously**

Report from Board President

None

Director's Report

√ Upon review, all expenditures were approved April 15 - May 13, 2022.

√ Rita Krilich has submitted her resignation. No definite last day as of yet but she expects it to be towards the end of August.

√ Outdoor programming is being planned for summer.

√ **Mrs. Holmes moved:**

THAT Adrienne DeLuna's salary be increased to \$49,000 effective 5/31/2022.

SECONDED by: Mrs. Madison ACTION: Carried Unanimously

The Board will review her salary upon completion of Library school.

Building Renovation Update

√ The staff met with GC Studios on April 28, 2022 to give feedback on initial plans.
The next meeting with staff is scheduled for May 17, 2022.

Disaster Plan, annual review

Mr. Cafferata moved:

THAT the Disaster Plan be approved as amended.

SECONDED by: Mrs. Madison

ACTION: Carried Unanimously

There were no changes in the Disaster Plan except an update of officers/vendors contact information.

Disaster Recovery Plan for Computer Systems, Cyber Security & Incident Response

Mr. Cafferata moved:

THAT the Disaster Recovery Plan for Computer Systems, Cyber Security & Incident Response be approved as submitted.

SECONDED by: Mrs. Holmes

ACTION: Carried Unanimously

There were no changes in the plan except an update of officers/vendors contact information.

2023 Budget calendar

Mrs. Holmes moved:

THAT the 2023 budget calendar be approved as submitted.

SECONDED by: Ms. Sudar

ACTION: Carried Unanimously

2022 Youth Services Conference

Mrs. Holmes moved:

THAT Laurie Rootes and Adrienne DeLuna be approved to attend the ILF 2022 Youth Services Conference.

SECONDED by: Mr. Cafferata

ACTION: Carried Unanimously

The conference will require up to two nights lodging.

New Part-time employees

Mrs. Holmes moved:

THAT up to two (2) part-time employees be hired as needed

SECONDED by: Mrs. Madison

ACTION: Carried Unanimously

Office Manager job description

Mr. Cafferata moved:

THAT the job description for the position of Office Manager be approved as submitted.

SECONDED by: Ms. Sudar

ACTION: Carried Unanimously

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May 10, 2022


Adjournment

Mrs. Holmes moved:

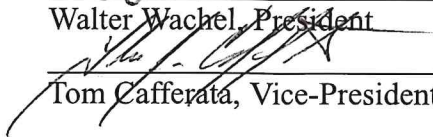
THAT the meeting be adjourned.

SECONDED by: Mrs. Madison

**ACTION: Meeting Adjourned
6:40 p.m.**



Walter Wachel, President



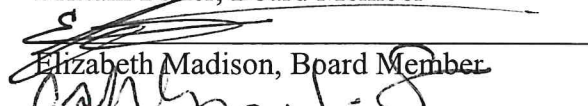
Tom Cafferata, Vice-President

Mary Lu Cowley, Secretary

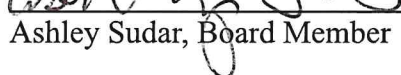
Amy Holmes, Treasurer



Brittani Baker, Board Member



Elizabeth Madison, Board Member



Ashley Sudar, Board Member

Respectfully submitted,
Laura Lopez

Reviewed by: Mary Lu Cowley, Board Secretary