

**Whiting Public Library
Regular Monthly Meeting
July 12, 2022**

Board Members Present:

Walter Wachel, President
Amy Holmes, Treasurer
Mary Lu Cowley, Secretary
Elizabeth Madison, Board Member

Board Members Absent:

Thomas Cafferata, Vice-President
Brittani Baker, Board Member
Ashley Sudar, Board Member

Guests:

Others:

Montserrat Inglada, Director
Mary Kershner, Recording Secretary
Laura Lopez, Office Manager

Public:

A notice of the Regular Board Meeting was faxed to the Times and the Post-Tribune on July 1, 2022. The notice was also posted at the Oliver Street and Ohio Avenue entrances on July 7, 2022.

Mr. Wachel, President called the meeting to order at 6:00 p.m.

Approval of the Minutes of the Regular Board Meeting – June 14, 2022

Mrs. Cowley moved:

THAT the minutes of the June 14, 2022 Regular Board Meeting be approved as submitted.

SECONDED by: Mrs. Madison

ACTION: Carried Unanimously

Report from Board President

None

Director's Report

√ Upon review, all expenditures were approved June 16 – July 15, 2022.

√ Debra Urbanik was hired as part-time staff.

√ The tree near the flagpole needs to be cut down. The City will be contacted for a referral.

√ Calumet Painting & Restoration will be contacted for an estimate on necessary paint touch ups on the exterior of the building.

√ The landscaping needs immediate attention. A landscaper will be contacted to submit an estimate.

√ The Financial board will review the interest rates at January Board meeting.

Building Renovation Update

√ The field trip to tour recently renovated libraries by Studio GC will be postponed until August or September.

√ The director will invite Pat, Studio GC, to the August board meeting to review a possible timeline and cost estimates.

√ The plans will be forwarded to the Mayor once the Board receives more information regarding timeline, costs, etc.

2023 Budget

√ The 2023 the Operating Fund, the budget will be \$1,390,111, which is a 5% growth over 2022.

√ The LIRF budget will remain at the 2022 figure of \$35,275.00.

√ We will meet with our representative from the Department of Local Government Finance on July 25, 2022, at which time all budget forms and figures will be reviewed.

Travel policy, annual review

Ms. Holmes moved:

THAT the travel policy be approved as submitted. The Board also approved, as part of the travel policy, the increase to the IRS mileage reimbursement rate, effective July 1, 2022.

SECONDED by: Mrs. Cowley

ACTION: Carried Unanimously

The mileage reimbursement rate will be 62.5 cents, July 1 to December 31, 2022.

Patron Conduct policy, revised

Mrs. Cowley moved:

THAT the revised Patron Conduct policy be approved as submitted.

SECONDED by: Mrs. Madison

ACTION: Carried Unanimously

ATT Centrex service, renewal

Mrs. Cowley moved:

THAT the ATT Centrex service contract be approved as submitted for a period of 3 years (36 months) after effective date of order.

SECONDED by: Mrs. Holmes

ACTION: Carried Unanimously

Managed WiFi

Mrs. Cowley moved:

THAT the Board approve whatever steps are needed to complete the transfer of managed WiFi services from ENA to the library at a cost that may exceed \$5,000.00.

SECONDED by: Mrs. Madison

ACTION: Carried Unanimously

The cost of the hardware will be covered 80% by e-rate funding.

Resolution to Transfer Funds

Mrs. Holmes moved:

THAT Resolution 7-22 (1) be approved as submitted.


SECONDED by: Mrs. Madison

ACTION: Carried Unanimously

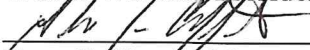
Adjournment

**Mrs. Cowley moved:
THAT the meeting be adjourned.
SECONDED by: Mrs. Madison**


**ACTION: Meeting Adjourned
7:00 p.m.**




Walter Wachel, President



Tom Cafferata, Vice-President



Mary Lu Cowley, Secretary



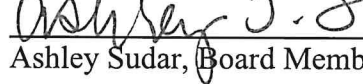
Amy Holmes, Treasurer



Brittani Baker, Board Member



Elizabeth Madison, Board Member



Ashley Sudar, Board Member

Respectfully submitted,
Laura Lopez

Reviewed by: Mary Lu Cowley, Board Secretary