

**Whiting Public Library
Regular Board Meeting
January 9, 2024**

Board Members Present:

Walter Wachel, President
Ashley Sudar, Vice President
Mary Lu Cowley, Secretary
Lynn Haynes, Board Member

Board Members Absent:

Amy Holmes, Treasurer
Brittani Baker, Board Member
Rachel Wajvoda, Board Member

Guests:

Others:

Montserrat Inglada, Director
Mary Kershner, Assistant Director
Laura Lopez, Recording Secretary

Public:

A notice of the Regular Board Meeting was faxed to the Times and the Post-Tribune on January 2, 2024. The notice was also posted at the Oliver Street and Ohio Avenue entrances on January 5, 2024.

Mr. Wachel, President, called the meeting to order at 6:00 p.m.

Approval of the Minutes of the Regular Board Meeting – December 12, 2023

Mrs. Cowley moved:

THAT the minutes of the December 12, 2023, Regular Board Meeting be approved as submitted.

SECONDED by: Ms. Sudar

ACTION: Carried Unanimously

Report from Board President

None

Director's Report

- √ Upon review, all expenditures were approved for December 16 - December 31, 2023.
- √ Upon review, all expenditures were approved for January 1, 2024 - January 12, 2024.
- √ The Elks would like to thank the library board for the use of our laptops. Their annual Christmas Dinner hosted over 100 cadets who were able to make use of the laptops to get in touch with family and friends.
- √ We reached out to the State Library concerning Mary Lu's upcoming term. Per our conversation with the State Library, we have been in contact with Mr. Curosh.

- √ Letters were sent to Centier, Horizon, and Peoples Bank enquiring about interest rates and other investment options. We have not received any responses as of yet.
- √ A part-time staff member is requesting a reduction of hours therefore hiring another part-time clerk will be necessary.

Personnel, Part-Time Clerk

Mrs. Haynes moved

THAT a Part-Time Clerk be hired at \$12.00 an hour for up to 20 hours a week, effective immediately.

SECONDED by: Mrs. Cowley

ACTION: Carried Unanimously

Building Renovation Update

√ Since the asbestos testing, StudioGC is working on possibly reconfiguring the renovation phases.

Election of the Board of Finance, FY 2024

The Board of Finance consists of a President and Secretary, and said officers must be elected every January during the Regular Library Board Meeting open to the public.

Mrs. Haynes moved:

THAT Mrs. Holmes be elected as President of the Board of Finance.

SECONDED by: Ms. Sudar

ACTION: Carried Unanimously

Mrs. Cowley moved:

THAT Mrs. Haynes be elected as Secretary of the Board of Finance.

SECONDED by: Ms. Sudar

ACTION: Carried Unanimously

All legal notices will be published in The Times and Post-Tribune.

Mileage rate, 2024

Mrs. Cowley moved:

THAT the Board approve the IRS mileage rate of 67¢ per mile for reimbursement purposes.

SECONDED by: Mrs. Haynes

ACTION: Carried Unanimously

Directors & Officers, Employment Policy Renewal

Mrs. Cowley moved:

THAT the Board approve the Directors & Officers, Employment Policy renewal at an annual cost of \$1,146.00.

SECONDED by: Mrs. Haynes

ACTION: Carried Unanimously

Maintenance renewal, Omni Office Equipment

Mrs. Cowley moved:

THAT the maintenance agreement with Omni Office on the Canon IR3034 and the Copystar CS-2251ci be approved for one year at a cost of \$2,760.83.

SECONDED by: Ms. Sudar

ACTION: Carried Unanimously

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Public Comments

None


Adjournment

Ms. Sudar moved:

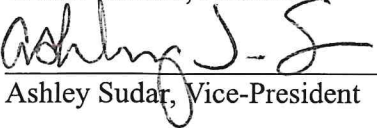
THAT the meeting be adjourned.

SECONDED by: Mrs. Haynes

ACTION: Meeting Adjourned 6:25 p.m.



Walter Wachel, President



Ashley Sudar, Vice-President

Brittani Baker, Board Member



Lynn Haynes, Board Member

Mary Lu Cowley, Secretary

Rachel Wajvoda, Board Member

Amy Holmes, Treasurer

Respectfully submitted,
Laura Lopez

Reviewed by: Mary Lu Cowley, Board Secretary