

**Whiting Public Library  
Regular Board Meeting  
November 14, 2023**

**Board Members Present:**

Walter Wachel, President  
Ashley Sudar, Vice President  
Amy Holmes, Treasurer  
Lynn Haynes, Board Member  
Rachel Wajvoda, Board Member

**Board Members Absent:**

Mary Lu Cowley, Secretary  
Brittani Baker, Board Member

**Guests:**

**Others:**

Montserrat Inglada, Director  
Mary Kershner, Assistant Director  
Laura Lopez, Recording Secretary

**Public:**

A notice of the Regular Board Meeting was faxed to the Times and the Post-Tribune on November 1, 2023. The notice was also posted at the Oliver Street and Ohio Avenue entrances on November 9, 2023.

Mr. Wachel, President, called the meeting to order at 6 p.m.

**Approval of the Minutes of the Regular Board Meeting – October 10, 2023**

Mrs. Haynes moved:

**THAT the minutes of the October 10, 2023, Regular Board Meeting be approved as submitted.**

**SECONDED by: Ms. Sudar**

**ACTION: Carried Unanimously**

**Report from Board President**

None

**Director's Report**

√ Brigg's Tree service was here this month to cut down a tree, as well as trim the branches on various trees.

√ An updated copy of the policy manual is included in Board packets. If there are no changes to be made, we hope to have the board's approval at the December meeting.

√ We met with Pete Van Vuren of Meyers Glaros to discuss the employees' health insurance renewal. We can keep our current coverage with a 12.8% increase and a 3% increase in dental. There will be no increase in vision or life insurance.

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√ Four new computers were ordered. Since shipping costs pushed the cost past the \$5k limit, the director is asking the board to make a motion and approve the purchase.

√ The Friends of the Library will be having a book sale on November 17th & 18th and will host a craft fair on December 16th.

**Building Renovation Update**

√ The deadline for bids was not met therefore we will redo the appropriation process around March 2024.

√ Asbestos testing was done last week. Results should be available within a couple of weeks.

√ The idea of having a play area under the stairs has been scrapped and replaced with seating and charging stations.

**Holiday closings, 2024**

**Ms. Sudar moved:**

**THAT the Board approve the "Closed Holidays - Year 2024" as submitted.**

**SECONDED by: Mrs. Wajvoda**

**ACTION: Carried Unanimously**

**Board meeting schedule, 2024**

**Mrs. Haynes moved:**

**THAT the Board approve the 2024 Board Meeting Schedule.**

**SECONDED by: Mrs. Holmes**

**ACTION: Carried Unanimously**

**Employees Health Insurance Renewal, 2024**

**Ms. Sudar moved:**

**THAT the Board approve the director's recommendation for the employees' health insurance renewal with a 12.8% increase and a 3% increase in dental. The plan renewal will become effective 1/1/24.**

**SECONDED by: Mrs. Wajvoda**

**ACTION: Carried Unanimously**

**Resolution to Transfer Funds**

**Mrs. Haynes moved:**

**THAT Resolution 11-23 (1), (2), (3), (4) be approved as submitted.**

**SECONDED by: Mrs. Holmes**

**ACTION: Carried Unanimously**

**Employee wage increase, 2024**

**Mrs. Wajvoda moved:**

**THAT all employees receive a 3.2% cost-of-living raise for 2024, per policy.**

**SECONDED by: Ms. Sudar**

**ACTION: Carried Unanimously**

**New Computers**

**Ms. Sudar moved:**

**THAT four new computers be purchased at the cost of \$5,116.12.**

**SECONDED by: Mrs Haynes**

**ACTION: Carried Unanimously**

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**Adjournment**

**Ms. Sudar moved:**

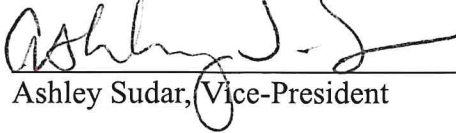
**THAT the meeting be adjourned.**

**SECONDED by: Mrs. Holmes**

**ACTION: Meeting Adjourned 6:35 p.m.**



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Walter Wachel, President



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Ashley Sudar, Vice-President

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Mary Lu Cowley, Secretary

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Amy Holmes, Treasurer

Respectfully submitted,  
Laura Lopez

Reviewed by: Mary Lu Cowley, Board Secretary

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Brittani Baker, Board Member

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Lynn Haynes, Board Member



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Rachel Wajvoda, Board Member