

**Whiting Public Library  
Regular Monthly Meeting  
October 8, 2024**

**Board Members Present:**

Ashley Sudar, Vice President  
Mary Lu Cowley, Secretary  
Amy Holmes, Treasurer (arrived at 6:07 p.m.)  
Daniel Catlin, Board Member  
Scot Kokandy, Board Member

**Board Members Absent:**

Walter Wachel, President  
Estela Waszak, Board Member

**Guests:**

**Others:**

Montserrat Inglada, Director  
Mary Kershner, Assistant Director  
Laura Lopez, Recording Secretary

**Public:**

A notice of the Regular Board Meeting was faxed to The Times on October 3, 2024. The notice was also posted at the Oliver Street and Ohio Avenue entrances on October 3, 2024.

Ms. Sudar, Vice President, called the meeting to order at 6:04 p.m.

**Approval of the Minutes of the Regular Board Meeting – September 10, 2024**

Mrs. Cowley moved:

**THAT the minutes of the September 10, 2024 Regular Board Meeting be approved as submitted.**

**SECONDED by: Mr. Kokandy**

**ACTION: Carried Unanimously**

**Report from Board President**

None

**Director's Report**

√Upon review, all expenditures were approved September 16 – October 14, 2024.

√As we approach the upcoming legislative session, there are a few key issues we should closely monitor. These include potential changes to property taxes, discussions around materials that may be subject to challenge, and the possibility of library consolidation proposals. Each of these could significantly impact our libraries. Staying informed will be crucial as the session progresses.

√The Board Bylaws were scheduled for review in May but due to an oversight, it was not done.

**Building Renovation Update**

Mr. Catlin moved:

THAT the Board approve Phases 1, 2, and 3 of the Library renovation plans as presented by StudioGC.

SECONDED by: Mrs. Cowley

ACTION: Carried Unanimously

It is hoped that signed contracts can be in place before December 31, 2024, so that funds may be encumbered.

**2025 Budget**

Mr. Kokandy moved:

THAT the board approve the 2025 budget as presented.

SECONDED by: Mrs. Holmes

ACTION: Carried Unanimously

**Rothschild Agency, Renewal of building insurance**

Mrs. Cowley moved:

THAT the Board approve the commercial insurance policy renewal (10/27/24 to 10/27/25) with Auto Owners, at an estimated cost of \$16,177.

SECONDED by: Mr. Kokandy

ACTION: Carried Unanimously

**Renewal of HRA**

Mrs. Cowley moved:

THAT the employees' HRA for 2025 be renewed.

SECONDED by: Mrs. Kokandy

ACTION: Carried Unanimously

**Internal Controls Policy**

Mrs. Holmes moved:

THAT the Internal Controls Policy be approved as revised.

SECONDED by: Mr. Kokandy

ACTION: Carried Unanimously

**Board Bylaws**

Mr. Kokandy moved:

THAT the Board bylaws be approved as reviewed.

SECONDED by: Mrs. Cowley

ACTION: Carried Unanimously

Board Bylaws are to be reviewed every 3 years.

**Resolution to Transfer Funds (4)**

Mr. Kokandy moved:

THAT Resolutions 10-(1)(2)(3)(4) be approved.

SECONDED by: Mrs. Cowley

ACTION: Carried Unanimously

**Personnel**

Mrs. Cowley moved:

THAT the salary for the Office Manager be increased by 3% as outlined in the assessment plan.

SECONDED by: Mr. Kokandy

ACTION: Carried Unanimously


Whiting Public Library Regular Board Meeting  
October 8, 2024

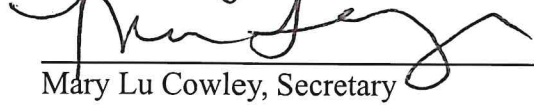
**Adjournment**

**Mr. Kokandy moved:**  
**THAT the meeting be adjourned.**  
**SECONDED by: Mrs. Cowley**

**ACTION: Meeting Adjourned 6:48 p.m.**

\_\_\_\_\_  
Walter Wachel, President

  
\_\_\_\_\_  
Ashley Sudar, Vice-President

  
\_\_\_\_\_  
Mary Lu Cowley, Secretary

\_\_\_\_\_  
Amy Holmes, Treasurer

Respectfully submitted,  
Laura Lopez

Reviewed by: Mary Lu Cowley, Board Secretary

  
\_\_\_\_\_  
Daniel Catlin, Board Member

  
\_\_\_\_\_  
Scot Kokandy, Board Member

\_\_\_\_\_  
Estela Waszak